

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE  
PREET VIHAR, DELHI-1100092**

**TENDER NOTICE**

Sealed tenders are invited from reputed contractors registered with govt./ Autonomous organization of Central/State Govt./PSU's having minimum 3 years of relevant experience in comprehensive maintenance of Air Conditioners & Coolers and satisfactorily executed minimum 2 works each of value Rs. 3.0 Lakh or more during the last 3 years.

Name of Work:	Comprehensive AMC of W/Split A.C's & Water Coolers in CBSE Bldgs. at Preet Vihar & Patparganj and Rouse Avenue, Delhi.
Cost of Tender	Rs. 300/-
Last date for submission of tenders	06.03.2017 at 2.30p.m.
Opening of Tender	06.03.2017 at 3:00 p.m.
EMD	Rs.10,000/- payable through DD/BD in F/O The Secretary CBSE, Delhi.

Tender may be download from CBSE website [www.cbse.nic.in](http://www.cbse.nic.in)

**JOINT SECRETARY (A&L)**

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

TENDER FORM NO.....

Last date of submission: 06.03.2017

Upto 2:30 p.m.

**NOTE:**  
**Instruction to the tenderers**

**Tenderer must read the instructions carefully**  
**Before filling the particulars in this part**

**1. Credentials of the Tenderers**

1.1 Name of the Agency with Regn. No. ....

1.2 Office Address and Tel. Nos. ....

1.3 Name of the Proprietier/  
Partners/Directors .....

**1.4** Service Tax Regn. No.: .....  
(Supported with documentary evidence .....

2.0 Eligibility prerequisite:- .....

2.1 Experience

a) Minimum 03 years in relevant field of .....

b) Minimum 02 works of Rs. 3.0 Lakh each during last 3 years .....  
or 03 work of Rs. 2.0 Lakh each during last 3 years .....

SL. Nos	Year	Name of the organization	Cost of the work (executed)	Contract person with Tel. No.	Period from	Copy of Work Order
01						Annexure-A
02						Annexure-B
03						Annexure-C

**2.2 Infrastructure Details of Bidder:-**

- a) Must have office in Delhi/NCR .....
- b) Must have workshop in Delhi/NCR .....

2.3 Availability of workshop with (address) .....

3.1 EMD (RS.10,000) in foam of DD/BD or NEFT .....

3.2 DD/BD No. ....

3.3 Name of Bank.....

4.0 Tender cost of Rs. 300/- in foam of BD/DD or NEFT .....

**Note: Please attach the scanned copies of:**

- I. PAN No.
- II. Service Tax Regd. No.
- III. Attested copies of all experience documents

**(Signature of the tenderer)**

**With complete address and seal**

**Tel No** .....

**Mobile No** .....

**Place** .....

**Date** .....

## SCHEDULE OF WORK

### Annexure-I

(A) Name of work: Comprehensive AMC of Window/ Split AC's Preet Vihar.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit/ Annum	Amount
1.	Window Type	1.5 Tr.	26 nos.		
2.	Window Type	2.0 Tr.	12 nos.		
3.	Split AC	1.5 Tr.	37 nos.		
4.	Split AC	2.0 Tr.	20 nos.		
Total (A) .....					

(B) Name of work: Comprehensive AMC of Window/ Split AC's R.O. Delhi, Patparganj.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit/ Annum	Amount
1.	Window Type	1.5 Tr.	10 no.		
2.	Split AC	1.5 Tr.	21 no.		
3.	Split AC	2.0 Tr.	08 no.		
Total (B) .....					

(C) Name of work: Comprehensive AMC of Window/ Split AC's Rouse Avenue, Delhi.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit/ Annum	Amount
1.	Window Type	1.5 Tr.	12 no.		
2.	Split AC	1.5 Tr.	20 no.		
3.	Split AC	2.0 Tr.	13 no.		
Total (C) .....					

**Financial evolution will be on composite rates for all three building & lowest composite rate per annum would be selected.**

**GROSS AMOUNT Rs...../ Annum  
(A+B+C)**

## SCHEDULE OF WORK

### Annexure-II

(A) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) R.O. Delhi.

S.No.	Make of Water Cooler	Capacity	Qty.	Rate/Unit Annum	Amount
1.	Any make	40/80 Ltr.	7 no.		
2.	Any make	20/40 lt.	1 no.		
3.	Gas Charging	NA	LS		
Total (A).....					

(B) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) in Preet Vihar.

S.No.	Make of Water Cooler	Capacity	Qty.	Rate/Unit/ Annum	Amount
1.	Any make	40/80 Ltr.	11 no.		
2.	Gas Charging	NA	LS		
Total (B).....					

(C) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) in Rouse Avenue, Delhi.

S.No.	Make of Water Cooler	Capacity	Qty.	Rate/Unit/ Annum	Amount
1.	Any make	40/80 Ltr.	02 no.		
2.	Gas Charging	NA	LS		
Total (C).....					

**GROSS AMOUNT.....**  
**(A+B+C)**

**Annexure-III**

(A) Name of work: Rates for repairing of Window/ Split A.C's and Water Cooler.

<b>S.No.</b>	<b>Make of Water Cooler</b>	<b>Capacity</b>	<b>Qty./ Rates only</b>	<b>Amount</b>
1.	Compressor replacement charges	40/80 Ltr.		
2.	Gas Charging WAC	1.5 Tr. / 2.0 Tr.		
3.	Gas Charging Split Units	1.5 Tr. / 2.0 Tr.		
4.	Motor repairing charges	1.5 Tr. / 2.0 Tr.		
5.	PCB remote Circuit repairing	1.5 Tr./ 2.0 Tr.		
6.	Capacitor 45/50 MFD	1.5 Tr./ 2.0 Tr.		
7.	P & F of Window A.C Tray	Each		
8.	PVC Drain Pipe	Meter		
9.	P & F of Copper Pipe with insulation for Split A.C's capacity	1.5 Tr. / 2.0 Tr. Meter.		
10.	Supply & installation of 2.5 MM 3 Care wire	Meter		

**GROSS AMOUNT.....**

## TERMS & CONDITIONS

1. The W/ Split AC's & Water Coolers shall be maintained for full season.
2. Complaints lodged be generally attended within 6-8 working hrs. but at the most within 24 Hrs.
3. No advance payment shall be released. Payment release based on satisfactory performance pro-rata quarterly payment will be released.
4. In case of the complaint is not cleared within 24 Hrs. penalty @ Rs. 500/- per day shall be levied.
5. In case of defect involving replacement of the compressors, the work has to be completed within 48 Hrs. failing which penalty @ Rs. 1000/- per day shall levied.
6. To meet emergent requirement, the agency shall be bound to replace the Window A.C's as per direction of the Engineer In-charge.
7. The agency will ensure proper up-keep of all equipments in good functional condition during the entire season.
8. Monthly satisfactory work-report on the prescribed format must be submitted along with the running/ final bill.
9. The above quantity is tentative & may vary.
10. The Board's W/ Split AC's & Water Coolers are of reputed brands hence the genuine spares shall be used after authentication & approval of Engineer concerned. The old parts shall be returned to the Board.
11. The agency must have a mail-id so that complaints are lodged through e-mail & telephonically as well.
12. Agency will appoint 'Nodal Person' as sole point of contract for CBSE, who will coordinate with Engineer concerned for all complaint resolve.
13. The agency shall be bound to execute an agreement before taking up the work.

**Accepted by me**

**Owner/ Manager  
Seal of the Firm**